## Library Rules: -

1. The library is open from $10: 00 \mathrm{am}$ to $5: 30 \mathrm{pm}$.
2. The book circulation service will be available from 10:00 am to $5: 00 \mathrm{pm}$.
3. Every student should carry their own Library Reader's card and ID card.
4. Each student will be issued two or more books on a borrower's card.
5. Books will not be issued without an identity card and Library Reader's card.
6. Students should return Library books within a week.
7. If books are not returned on the due date, Rs. 1/- will be charged per day.
8. Rare books, encyclopaedias, and journals will not be issued on a library card.
9. Reference books, newspapers, and periodicals provided for reading can only be used in the reading hall.
10.Smoking is strictly prohibited, and mobile phones should be in silent mode; silence is requested.
11.Every user entering the library must sign the entry register.
12.Reader's suggestions are appreciated and welcomed. Readers wishing to propose any title or other additions to the library collection may do so by filling in the details in the 'Books Suggestion notebook' available in the library.
13.Photocopies of question papers, journal articles, and all other reference documents are available at the rate of Rs. 1/- per copy.
